



HOW TO HANDLE USED PPE

IN OFFICES AND WAREHOUSES

In offices and warehouses, ensure handwashing, zero symptoms, and safe distance from others. If you are required to use personal protective equipment (PPE), please handle it safely after use by following the steps below:

1. SEGREGATE AND DISPOSE PPE:



- Dispose PPE items in a separate and labelled bin.
- Do not mix it with recyclable materials.
- Place PPE in a sealed bag and tight it when full.
- Dispose of the bag in the general waste system.
- Do not leave PPE waste exposed or accessible to other people outside your building or compound.
- Ensure regular collection to avoid accumulation of used PPE.
- **Contact local authorities to get information on safe disposal sites.**

2. HANDLE PPE CAREFULLY:



- Remove PPE without touching outer surfaces.
- Perform hand washing immediately.
- Waste handlers must use basic PPE.

PPE POTENTIALLY CONTAMINATED WITH BODILY FLUIDS MUST BE TREATED AS HAZARDOUS WASTE



- If PPE is potentially contaminated with body fluids from a suspected or confirmed case (e.g. blood, sweat, saliva, vomit),
- collect it separately in a sealed bag using appropriate protection and dispose of it through approved **hazardous waste channels**.
- Contaminated or suspected contaminated PPE should NEVER be transported by non-specialised transporters for medical waste.
- **Contact with the local authority, Ministry of Health or WHO guidelines to understand how to handle contaminated PPEs in your locality.**

For more information, contact the Environmental Team of the LC/ETC (WREC Coalition)
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