Global Shelter Cluster
ShelterCluster.org
Coordinating Humanitarian Shelter

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In Resources

Global Shelter Cluster Information Management and Assessment Toolkit

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  - 1B. IM Generic Tools
  - 1C. IMO Roles & Responsibilities
  - 1D. Activity Reporting
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- Phase 4 - Longer term set-up & Phasing out
  - 4A. IM and Assessment capacity building

○ 4B. Phasing-out of IM functions

👁 OVERVIEW −

The Information Management (IM) & Assessment (IMAS) toolkit has been developed for Shelter cluster coordinators, and information management officers at country level. Building on the work done in reference to IM and assessments in the GSC coordination toolkit (CTK), the purpose of the IMAS is to serve as one point of reference for IM and assessment tasks and activities in support to core coordination functions.

The aim of the IMAS toolkit is to:

1. Save time by having editable examples

2. Inspire coordination teams and IMOs with guidance notes, standards, strategies, factsheets and Cluster related documentation relating to IM and assessments that they can adapt to their contexts to facilitate coordination

3. Standardise - within reason - the basic set of tools a Cluster could put in place to facilitate the coordination of the shelter response in country

4. Create a common understanding of IM and assessments by highlighting key resource documents

5. Provide a framework for IM and assessment processes.
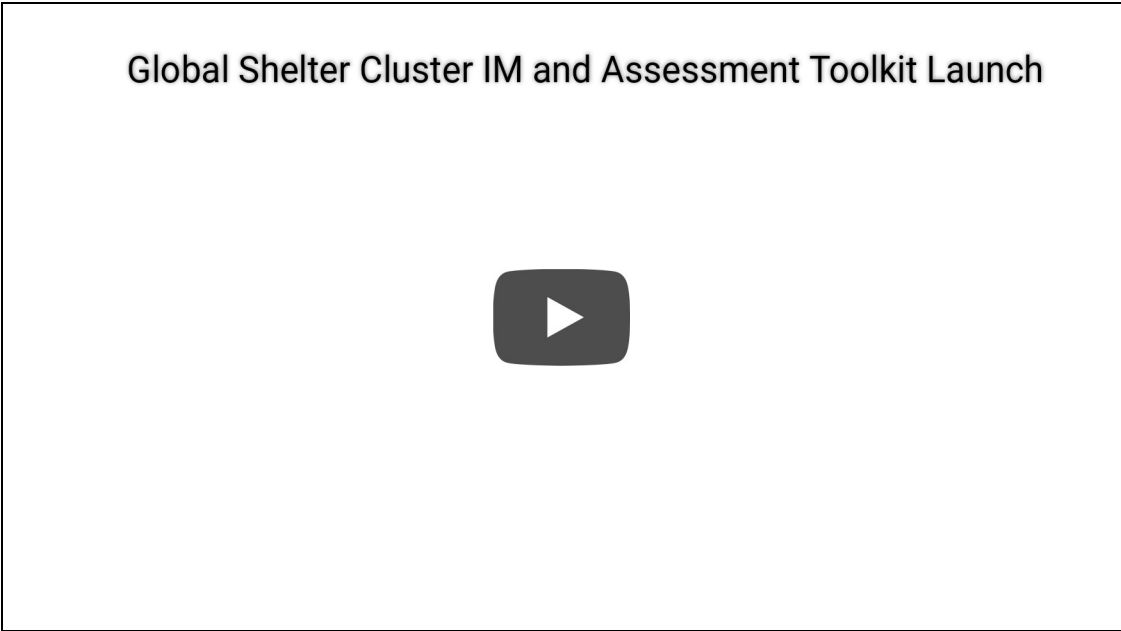
The toolkit comes in two parts:

- The companion to the toolkit which introduces each section of the toolkit and related documents (with the author (or country of origin), date and a brief description)

- The documents themselves, which can be accessed both through this GSC webpage, or downloaded as a complete archive for offline access.

- If you have documents that you want to propose for inclusion in future revisions of the toolkit, please upload them here. We are interested in new or better reference material written by others but also very interested in documents and tools that you and your team may have drafted. We are keen to capture these unique documents for for future use. If applicable, please submit a PDF and WORD version so that others can easily edit for their context. Please also write a description of the document, 4 - 6 lines is fine. In this, introduce the document, why you wrote it (if applicable) what it was used for and any opinion or further comment. Your readers will be colleagues from other Clusters around the world so this is a chance to pass on some hard earned experience and advice.

The structure and content of the IMAS toolkit is as follows:

Phase	Sections within each phase where documents are filed
1. Activation and rapid actions	A. IM Strategy, Framework, Work Plan: Includes documents th backbone and frame IM and assessment activities B. IM Generic tools: useful basic IM tools, including visibility a communication guides, admin tools, and blank templates C. IMO Roles & Responsibilities: an outlook of IMO's role and r

Phase	Sections within each phase where documents are filed
	relating to core cluster coordination functions D. Activity Reporting: Covers basic W-matrices, one of the mos documents for efficient cluster coordination E. Initial situation analysis: essential tools to be able to rapidly situation following a sudden onset crisis
2. Emergency phase	A. Assessment Strategies: key document for clusters to plan t assessment (who, when, what) throughout the Humanitarian F (HPC) B. Core Indicators: reference point on how to measure humani needs, response progress, and intervention performance C. Multi & Sector specific assessments: many examples of be assessments, by theme and type of data collection D. Response monitoring & Gap Analysis: tools to track and mo against HRP or other targets
3. Early recovery / more durable phase	A. HNO − Calculating People in Need / Severity: examples on l calculate PiN figures for the Humanitarian Needs Overview B. Humanitarian Response Plan: examples and guidance on ho prioritization from an IM perspective C. Ongoing gap analysis & cluster performance tools: tools to monitor cluster performance D. Advocacy & Reporting: Reference to the type of product tha advocacy and reporting E. Early recovery multi or sector specific assessments: examp practice assessments, by theme and type of data collection, e
4. Longer term set-up & phasing out	A. IM and assessment capacity building: Link to several IM tra could prove useful in the long term B. Phasing out of IM functions: Resources that provide suppor cluster IM functions to local institutions, as clusters prepare t

For a recording to the Launch Event of the Global Shelter Cluster Information Management and Assessment Toolkit, please see the video below.

Global Shelter Cluster IM and Assessment Toolkit Launch

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RECENT DOCUMENTS

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DOCX

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SHELTER CLUSTER JIAF GUIDANCE VERSION 1.1

26 May 2021 · English · Shelter Cluster

Information Management | Assessment, Monitoring, and Evaluati...
IM reports and analysis | Multi-sectoral Assessment | Shelter Cluster Assessment

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WHOLE OF SYRIA JIAF INDICATORS 2020

5 May 2021 · English · Shelter Cluster

Information Management | Inter-Cluster | Assessment, Monitoring, and Evaluati...
Inter-Cluster Coordination

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INDICATEURS JIAF BURKINA FASO 2020 FR

5 May 2021 · French · Shelter Cluster

Information Management | Inter-Cluster | Assessment, Monitoring, and Evaluati...
Inter-Cluster Coordination | Example

ALL DOCUMENTS   KEY DOCUMENTS

FEATURED RESPONSES

2021 Haiti Earthquake
Afghanistan
DRC - Response for Nyiragongo Volcano Eruption 2021
Mozambique Northern Region Conflict
Burkina Faso
Democratic Republic of Congo
Whole of Syria
Yemen
Honduras - Hurricanes Eta and Iota
Ethiopia

+ ALL CURRENT OPERATIONS

GENERAL INFORMATION

SHELTER INFORMATION IS AVAILABLE ON THE FOLLOWING COUNTRIES:

Global

Africa
Benin, Burkina Faso, Burundi, Central African Republic, Chad, Côte d'Ivoire,
Democratic Republic of Congo, Ethiopia, Kenya, Lesotho, Madagascar, Malawi, Mali,
Mozambique, Nigeria, Sahel, Somalia, South Sudan, Sudan, Zimbabwe

Americas
Argentina, Bahamas, Caribbean, Colombia, Cuba, Dominica, Dominican Republic, Ecuador,
El Salvador, Guatemala, Haiti, Honduras, Paraguay, Peru, Venezuela

Asia
Afghanistan, Bangladesh, India, Indonesia, Kyrgyzstan, Mongolia, Myanmar, Nepal, Pakistan,
Philippines, Sri Lanka, Vietnam

Europe
Ukraine

MENA
Iraq, Libya, Palestine, Syria, Yemen

Pacific
Fiji, Papua New Guinea, Papua New Guinea, Solomon Islands, Tonga, Vanuatu

Resources

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