

Getting your workplace ready for #COVID19

<https://www.epi-win.com/all-resources/getting-your-workplace-ready-for-covid19>

Getting your workplace ready for #COVID19



Advise employees & contractors to consult national travel advice before going on business trips.

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**Keep workplaces clean
and hygienic**

**Promote regular and
thorough handwashing**

**Promote good respiratory
hygiene**

**Consult national travel
advice before going on
business travel**

**Advise those who are sick
to stay home**

#Coronavirus



**World Health
Organization**

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**Your employees should
comply with any local
restrictions on travel,
movement or large
gatherings.**

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Surfaces (e.g. desks and tables) and objects (e.g. telephone, keyboards) should be wiped with disinfectant regularly.



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Promote regular and thorough hand washing. Put sanitizing hand rub dispensers in prominent places around the workplace and provide access to places where staff, contractors and customers can wash their hands with soap and water.

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Promote good respiratory hygiene.

Ensure that surgical face masks and/or paper tissues are available at your workplaces for those who develop a runny nose or cough at work - along with closed bins for hygienic disposal of them.

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**Brief your employees,
contractors and customers
that if coronavirus
starts spreading in your
community,
anyone with even a mild
cough or fever needs to
stay at home.**

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**Promote regular teleworking
across your organization.
If there is an outbreak of
COVID-19 in your community,
the health authorities may
advise people to avoid public
transport and crowded places.
Teleworking will help your
business keep operating while
your employees stay safe.**