



General Clinic Infection Control QA/QI Checklist

Name of Implementing Agency:

Facility Name:

Assessment team member:

Date:

Reminder: This infection control checklist should be completed as part of a broader facility assessment. Please also utilize the ‘General Management, Administration and Operations’ and the ‘General STI and VCT Laboratory’ checklist, and the clinical facility and service checklists, as appropriate. Infection control issues that are specific to designated clinical areas may be located within the other clinic facility and service checklists. It is recommended that only personnel that have appropriate clinical and/or infection control training complete this checklist. Please file this checklist with the other checklists completed during the facility assessment.

1. Training for designated infection control personnel	Method	Score				Observations/rationale for score
1.1. Written procedures (SOPs)/guidelines exist for all infection control procedures.	MI/SI	NA	0	1	2	
1.2. They are accessible to clinical staff members with infection control responsibilities.	MI/SI	NA	0	1	2	
1.3. All infection control staff members are trained on these procedures.	MI/SI	NA	0	1	2	
1.4. All infection control staff members have been trained on their specific job description.	MI/SI	NA	0	1	2	

2. General clinic infection control	Method	Score				Observations/rationale for score
2.1 Hand washing facilities are available at the site of examination.	O	NA	MS	-	2	
2.2 Instruments are sterilized by autoclave at 121 ⁰ C at 106 KPa pressure for 30 minutes (for wrapped) or 20 minutes (unwrapped) or properly decontaminated, washed and boiled for 20 minutes if autoclave is not available.	O/SI	NA	MS	-	2	
2.3 Sharps (syringe and needle) are disposed in a suitable sharps container.	O	NA	MS	-	2	
2.4 Sharps containers with contaminated sharps are stored safely (e.g., out of reach of children).	O	NA	MS	-	2	

Scoring Notes:

(NA) Score 0 on an item that is not applicable
 (MS) Failure to reach minimum standard
 (0) No (1) Yes, partially (2) Yes

Method Notes:

O= Observation
 R= Records Review
 CI=Clinical Interview

SI = Staff Interview
 MI = Management Interview

2. General clinic infection control		Method	Score				Observations/rationale for score
2.5	Procedures exist for the safe disposal of waste (incineration and dumping), in accordance with FHI standards.	O	NA	MS	-	2	
2.6	Gloves are used during waste handling.	O	NA	MS	-	2	
2.7	Waste is properly segregated and decontaminated prior to disposal.	O	NA	0	1	2	
2.8	Clinical waste (liquid and solid) is disposed as per SOP.	O	NA	MS	-	2	
2.9	Chlorine solution is prepared at right strength (0.5%) and done so on a daily basis.	O	NA	MS	-	2	
2.10	Staff members have access to gloves, masks, gown, shoes, and eye protection, where required.	O	NA	0	1	2	
2.11	Gloves are worn by all clinical and cleaning staff members who are likely to be exposed to infectious materials.	O	NA	MS	-	2	
2.12	Instruments are cleaned with clean water and detergent.	O	NA	MS	-	2	
2.13	Instruments are dried before autoclaving.	O	NA	MS	-	2	
2.14	Sterile instruments are stored in a clean, dry place and a log book is maintained.	O	NA	MS	-	2	
2.15	All units of the centre, including kitchen areas, maintain high standards of hygiene.	O	NA	0	1	2	
2.16	All clinical areas reflect high standards of biosafety and universal precautions.	O	NA	0	1	2	

TOTAL SCORE:	/ 40	TOTAL MS MET:	/ 12	NUMBER NAs CIRCLED	/ 20
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